

2012

Hunters Ridge  
Group  
Outing Packet



Hunters Ridge Golf Course  
2901 Hunters Ridge Road  
Marion, IA 52302  
(319) 3773500, [huntersgolf@mchsi.com](mailto:huntersgolf@mchsi.com)  
[www.hrgolfcourse.com](http://www.hrgolfcourse.com)



**Host Beverage Cart & Services, paid by the Event Host (15% gratuity will be added)**

Non Alcoholic Beverages Only: \_\_\_\_\_  
Soft Drinks, Beer, Malted Beverages: No Mixed Drinks: \_\_\_\_\_  
All Beverages Included: Wine, Beer, Mixed Drinks, & Soft Drinks: \_\_\_\_\_  
Snack Food Only: Chips, Candy, Ice Cream, Muffins, Nuts, Jerky: \_\_\_\_\_  
Hot Dogs, Brats, Sandwiches and Pizza Slices: \_\_\_\_\_  
Cigars: \_\_\_\_\_

**RESPONSIBILITIES OF GROUP SPONSOR**

At least three (3) days prior to the event –

1. A final list of Players, Groups and Cart Assignments must be sent to Hunters Ridge to prepare for a professional prepared event.
2. All participants are made aware of the following policies:
  - a. Time arrival of all participants.
  - b. Dress code: clothing that is acceptable and proper, (i.e. collared shirts and shoes must be worn at all times)**
  - c. The need for adherence to the Hunters Ridge rules of etiquette and conduct.

**FINAL COUNT / GUARANTEE POLICY**

A final count of participants must be submitted to Hunters Ridge Golf Course at least 3 days in advance of the event. This guarantee may not be reduced after this time.

**Any Food or Beverage where it is donated or purchased by the sponsor group that is brought to Hunters Ridge and not purchased from Hunters Ridge by the group will be charged a Service and Usage fee of \$ 50.00 per 25 players in the outing. All Alcoholic Beverages must be purchased thru Hunters Ridge as per the State of Iowa Liquor Laws.**

Catering Fee: Any caterer using the Hunters Ridge facility will be charged a \$3.00 per person.

**Deposit and Payment**

Full Payment is expected on the day of your event.  
If special direct billing arrangements have been made prior to the event, final payment is due within 10- days of the event. At the time that your request to reserve a date a deposit of \$150.00 is required for tee-time outings, \$350.00 for a shotgun start outing, to secure a date and starting time. The amount of your deposit will be credited to your account against the final charges.

**HUNTERS RIDGE GOLF OUTING PACKAGE**

***Monday – Thursday***

***\$55.00 plus tax per person***

- ◆ Advanced Booking Privileges
- ◆ 18 Hole Green Fee
- ◆ 18 Hole Cart Fee
- ◆ Range Balls
- ◆ Personalized Golf Carts
- ◆ Personalized Score Cards
- ◆ \$5.00 Per Player In Gift Certificates

- ◆ Event Scoring
- ◆ Flag Events
- ◆ Use Of Hunters Ridge Scoreboard
- ◆ Use Of The Lodge At Hunters Ridge
- ◆ Registration Table
- ◆ Linens and Skirts
- ◆ Professional Administration

**Hunters Ridge Outing Information Sheet**

Group or Outing Name \_\_\_\_\_

Tax Exempt: \_\_\_\_\_ Yes \_\_\_\_\_ No

Federal Tax ID #: \_\_\_\_\_

Event Date:

Day:

Contact Person:

Address:

Cell Phone #: \_\_\_\_\_

Type of Event:

Tournament Format:

Starting Format:

Shotgun

Range Balls Set Up:

Other: \_\_\_\_\_

Package Price:

Quoted by:

Deposit: \_\_\_\_\_ Payment: CC- MC/ Visa/ Disc. Check

Includes:	Green Fee	\$	
	Cart Fee	\$	
	Range Balls	\$	
	Gift Certificates	\$	Prize Fund \$
	Food	\$	
	Catering Fee	\$ _____	Total \$

Proposed Number of Players:

Deadline Date for Minimum # of Players:

Minimum Numbers of Players Charged for the Event:

Hole Events:

Closest to the Pin	#4
Longest Drive	#11
Longest Putt	#18
Other:	_____

Food Service:

Food Upcharge: \_\_\_\_\_ Yes, \_\_\_\_\_ No

Food Price for Group: \$

Caterers Name: Hunters Ridge: Phone #: \_\_\_\_\_

Dining Time:

Beverage Needs after Golf:

Pre Event Set Up Requirements:

Name of Organization

Hunters Ridge Golf Course Event Policies and Guidelines:

I am aware that final count confirmation is due 3 days prior to all events. Final billing will be based on this guaranteed minimum count. Player's names, pairing groups, Cart Assignments, other special requests are required to Hunters Ridge 3 days prior to the event.

Initials \_\_\_\_\_ Date \_\_\_\_\_

Hunters Ridge is responsible to control all events on the premises. Group Sponsors are liable and will be charged for any damages to the premises or equipment. Please be reminded that Hunters Ridge is a smoke-free facility. **Collared shirts are required at all times.**

Initials \_\_\_\_\_ Date \_\_\_\_\_

I have read and I understand the Hunters Ridge Golf Course Event Policies and Guidelines. As group sponsor, I have agreed that the group will follow all stated policies and procedures, including the final count guarantee policy and payment requirements. The party signing this contract agrees to take financial responsibility for all fees incurred by the group. Outings canceled inside of 14 days prior to the event will be billed for the guaranteed minimum given to us 7 days from the event and forfeiture of deposit.

Initials \_\_\_\_\_ Date \_\_\_\_\_

By: \_\_\_\_\_  
Hunters Ridge Management  
Representative

By: \_\_\_\_\_  
Organization

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Deposit: \_\_\_\_\_ 2 Week Check in: \_\_\_\_\_ Final Count Deadline:  
\_\_\_\_\_

Payment for Event: \_\_\_\_\_

Federal Tax ID # \_\_\_\_\_